



Mariposa Academic Boosters Club Agenda
January 19, 2017
11:30 AM

MCHS Rm 56 (directly across from Learning Center restrooms)

Attachment

- I. Call to order
- II. MCHS Principal Input Requested
 - A. Insurance Coverage Cost and Necessity
 - B. Spring Art event
 - C. Passport to Success continued discussion
- III. Approval of minutes from December 15 meeting A
- IV. Business and Finance
 - A. Treasurer's Report B
 - B. 2017-2018 Budget Overview review C
 - C. Donation request letters to CKC and Yosemite Bank D E
- V. Programs
 - A. Career Lunch
 - i. Results of Jan 11 lunch and go forwards F
 - ii. Schedule of future speakers G, H
 - B. UC Merced Lab Tour, March 13, update and go forwards
 - C. Community Connections Update
- VI. Open Forum
- VII. Set Next Meeting Date and Time
- VIII. Adjourn



Mariposa Academic Boosters Club
 Minutes
 December 15, 2017
 11:30 AM
 MCHS Rm 56

Board members present: Jill Harry (chair/secretary); Kathleen Pfeffer (treasurer); Tara Schiff, Carol Hart, Ruth Smiley, Naoko Kada

Board members absent: Dave James (vice chair), Jennifer Rider, Deb Rockwood

I. Call to order

The meeting was called to order by the chair at 11:35 AM.

II. Approval of minutes from November 17 meeting

Tara moved to approve the minutes from the Nov 17 meeting; Carol seconded; all in favor. Motion carried.

III. Business and Finance

A. Treasurer's Report

Our ending balance as of 11-30-2017 is \$20,617.75. We have outstanding checks equalling \$665.31 and outstanding deposits of \$50. Ruth moved to approve the Treasurer's Report, Tara seconded. All were in favor. Motion carried.

C. 2017-2018 Budget Overview review

If we spend all as expected this school year and do not raise another dollar, we will have \$8,789.54 in savings.

Jill noted we have received 17 donations for Season of Giving for a total of \$1,650. Kathleen noted we are expecting \$1,800 from this campaign this year so we are not far off our goal.

Jill noted that she has heard from our Anonymous Donor's family that ABC is likely to receive a donation this year. She will be meeting with the family sometime during break. Family has noted that ABC should not count on anything until a check is in hand - that would happen in January if it is going to happen.

D. Insurance Coverage Cost and Necessity

Jill said she heard back from Farmers that our current insurance which costs \$569 per year and is up for renewal in February is for events only. Director and Officer liability insurance is separate and runs \$834 per year. Discussion followed about whether we need insurance and if so, what kind. We do not have any fundraising events at venues this year, but we do have monthly Career Lunches. We also have officers who do not wish to be held liable in the unlikely event that ABC is ever sued. All agreed we need some kind of insurance. Jill will forward the Director and Officer insurance quote from Farmers to Carol. Carol will talk with Jeffrey Shaw about coverage and cost and will check with other carriers as well. This item will be on next month's agenda for future discussion and possible vote.

E. Request for Decathlon funding

Tara moved to approve Kim Monson's request for overnight accommodation funding for Decathlon students for their Sonora competition in February. Kathleen seconded the motion. All

were in favor; motion carried. Jill will arrange a time after break to get a photo with Kim and students and hand over a check.

IV. Programs

A. Career Lunch

i. Results of Dec 7 lunch and go forwards

Tara reported that 22 students signed up for the event and 18 attended - our best ratio of signed to actually attended this school year. Dallin Kimble gave an excellent presentation about his path to his current position and answered the students many questions. It was a very good event. Next month's speaker is Kevin Cann.

ii. Schedule of future speakers

Tara just heard from MotherLode that Dr. Klaus Tenbergen, Dean of Career Technical Education & Economic Development at Columbia College in Sonora, CA, is interested in talking with Tara in regard to a presentation at the May 10 Career lunch regarding Columbia College opportunities.

B. UC Merced Lab Tour (March 13) update and go forwards

As noted in the meeting packet, Naoko, Jill, and Jennifer met recently. Students will be leaving at 9:45 on Tuesday, March 13, after their first period and second chance breakfast. They will leave UC Merced at 2 so they will be back in time for the bus or for sports. Jennifer has submitted a request for the bus. Naoko has 3 labs confirmed and is working on more. She has heard back from Trish that she would reach out to MyIP students; they escorted MCHS students to the labs during last year's lab tour. Jennifer will start spreading the word in January. Once the labs are lined up, Naoko will finalize the application and get it out in February. Naoko, Jill, and Jennifer will get together to match students to labs.

It was suggested that perhaps we could ask Tavis to help fund this. They could be asked to pay the \$250 for the bus, perhaps snacks or lunch for students, and/or perhaps t-shirts for students to wear on the trip and to keep and wear after which would be great advertising for future lab tours. Jill will check with Tyson on what kind of lead time he would need for t-shirts and what the cost might be. She will work on putting together a proposal to send to Tavis.

C. Arts Night revamp continued discussion

As noted in the meeting packet, Bryan Starchman will be putting on an arts-related event March 16, 17, and 18. We will have silent auction items and food. Tara has an Aramark contact from Kevin Cann who she will reach out to about possible silent auction prizes. Jill is checking in to see if Ag Foods would be able to provide and sell at all three performances. A question came up last time whether or not we would need a health dept permit if a local restaurant donated food for one night. If we do that, we'll need to check with the health department directly.

It was noted that it would be good to have 1 or 2 ABC members at each performance. Kathleen has requested Friday as she will be gone Saturday and Sunday. Carol will also be away but is willing to help in advance.

Carol will reach out to Bryan Starchman to see if there are any budgetary needs that we could sponsor and ask Sierra Tel to fund. They have funded \$2k for past events with the amounts above cost (generally half) going to ABC's general fund.

D. Community Connections Update

MCHS is recruiting mentors and plans to hold training for them with Sierra Quest in January. They have students in mind who would benefit from this program. The program was explained to those not already familiar with it. There was an article in Thursday's Gazette. Unfortunately, the article does not mention ABC or our Anonymous Donor's sponsorship. Jill sent a message to Celeste and Jennifer asking that any future articles please mention us as this helps with our visibility and in fulfilling a request from our Anon Donor.

E. Passport to Success Update

Jennifer sent an email to all teachers and Jill thinks to Penny Long in the Learning Center as she manages a lot of the after school and Friday morning tutoring. Jennifer only heard back from one teacher about possibly giving gift cards to two students who are already high achievers. The goal with this program is to give gift cards as encouragement to those who are middle to low performers. Per suggestions, Jill will see if she can talk at a teacher meeting about the program and get teachers to become involved or give some alternatives since this one doesn't seem to be working. She will also talk to Penny Long to see if it would make sense to get the sign in sheet from Penny or to talk to the student tutors to get names of students from them.

F. Holiday Card to supporters list

Jill will make a holiday card similar to the card made last year. She will send it to everyone who has donated items to past events at Savoury's, to those who have donated during the Season of Giving, school board members and some MCUSD staff, and anyone else she can think of to send it to. She has envelopes from last year, but will need reimbursement from the Costco printing of the card and for postage. Kathleen moved to approve reimbursement for this purpose knowing Jill will keep the cost as low as possible; Carol seconded the motion. All were in favor. Motion carried.

V. Open Forum

Arts Night and Lab Tours were discussed further in open forum.

VI. Set Next Meeting Date and Time

The next meeting will be Friday, January 19, at 11:30 AM in room 56.

VII. Adjourn

The meeting adjourned at 12:30 PM.

ABC Treasurer's Report for December- 2017Beginning balance 11-30-2017 **\$ 20,617.75**Ending balance 12-31-2017 **\$ 20,162.44**Total deposits: **\$ 50.00**

12/19 50.00 Season of Giving

Total withdrawals: **\$ 505.31**

232 25.00 Registry of Charitable Trust- 2014 Registration Renewal Fee

471 400.00 Pathos - Cross Age PE shirts

472 80.31 Pizza Factory - December Career Lunch

Outstanding checks: **\$ 673.60**

388 60.00 Adam Finney - tabs

231 100.00 Chamber of Commerce annual renewal

473 513.60 Kim Monson- Academic Decathlon

Outstanding Deposits: **\$ 0**

MCHS Academic Boosters Club, Inc. Annual Budget Overview									
Annual Expenses	Historical (annual est.)	2017-2018 expected	2017-2018 YTD actual	Annual Income	Historical or anticipated (annual est.)	2017-2018 anticipated	2017-2018 YTD	Notes	
<i>Events and Requests</i>				<i>Fundraisers</i>					
Dinner with a Scientist (AAUW) \$1200 first	\$600.00	\$800.00		Fall - Savoury's - as much as \$3,900	\$2,980.00	\$0.00	\$0.00		
Natural Helpers	\$2,640.00	\$0.00		Arts Night	\$2,122.00	\$1,700.00			
Career Lunches (\$2,800 first year)	\$1,400.00	\$1,600.00	\$477.28	Season of Giving Campaign	\$1,680.00	\$1,800.00	\$1,600.00	Plus \$400?	
Academic Achievement Night (every 2 or 3 yrs)	\$307.26	\$300.00	\$129.98					\$1,600.00	
Valedictorian Dinner \$2400 first	\$1,250.00	\$2,400.00							
UC Merced Lab Tours		\$500.00		<i>Donations</i>					
Passport to Success \$160 first year	\$160.00	\$1,000.00		Anonymous*	\$4,000.00	\$4,000.00		\$ 7000 / \$9000 past donations	
Community Connections		\$2,700.00		Misc	\$50.00				
California Scholarship Federation \$0 last year	\$400.00	\$400.00		PayPal/Visa donations		\$100.00	\$25.00		
Teacher/Other Requests - as much as \$2,380	\$1,380.00	\$1,500.00	\$538.98	Steve and Carol Hart			\$2,500.00	one time. Wonderful!	
Art's Night	\$1,015.00	\$1,015.00							
Personal Best Awards	0	\$1,000.00		<i>Corporate Donors</i>					
Mariposa Community Foundation- Bus to Berkeley Splash			\$700.00	Sierra Tel	\$2,000.00	\$2,000.00		Arts Night	
Subtotal	\$9,152.26	\$13,215.00	\$1,846.24	Tavis Corp				up to \$1,000 specific requests	
<i>Administrative Costs</i>				Aramark				3500 from DNC in past years	
Photocopies	\$125.00	\$125.00	\$47.55	Yosemite Bank	\$500.00	\$500.00		Passport to Success	
Special Printings - Banners, flyers, tickets	\$184.00	\$200.00							
Ads - Media outlets, yearbook	\$300.00	\$300.00						\$2,525.00	
Postage, envelopes, office depot, fliers (S of G)	\$300.00	\$300.00	\$93.55						
Subscriptions (domain name, etc)	\$15.00	\$15.00	\$15.00						
Insurance	\$569.00	\$600.00							
Mariposa Chamber of Commerce*	\$100.00	\$100.00	\$100.00					*membership fee	
Fees (Reg.renewal for 2014)	\$50.00	\$0.00	\$25.00						
PO Box	\$64.00	\$64.00							
Name badges		\$48.90	\$48.90						
California State- Statement of Information bi-annually	\$20.00	\$20.00							
TSYS- Card reader fees			\$219.04						
TSYS- Card reader refund			-\$209.45						
New Checks			\$25.70						
Subtotal admin. costs	\$1,727.00	\$1,772.90	\$365.29						
<i>Special One Time Costs not covered elsewhere</i>									
Ceiling tiles	\$4,125.00								
Display Case-Dayhoff	\$630.00			<i>Grants</i>					
Digital Marquee	\$2,400.00			Mariposa Comm Foundation	\$436.00	\$0.00	\$0.00	Web design and bus cards	
Div C Parks and Rec (?)	\$350.00								
Website creation and updated business cards	\$436.00								
Computer cables, lock boxes, frames for partner certs	\$160.00								
TOTAL Events and Requests and Admin	\$10,879.26	\$14,987.90	\$2,211.53	TOTAL INCOME	\$13,768.00	\$10,100.00	\$4,125.00		
				<i>Expenses minus income (savings needed to supplement)</i>			<i>\$10,862.90</i>		
				Current savings minus outstanding checks			\$19,952.44		
Auditorium seating fund	\$300			Current savings minus Auditorium seating fund			\$19,652.44		
				<i>Remaining savings</i>			<i>\$8,789.54</i>		

		Total	538.98									
		TSYS- Card Reader fees										
		March- Two swipers	41.84									
		April- Quartely Non-PCI compliance fee	28.8									
		May- Bi-annually Breach coverage	59.7									
		June- Admin fee	49.95									
		August- Quarterly Non- Compliance fee	28.8									
		October	9.95									
		Total	219.04									
		TSYS- Card Reader refunds										
		June- Credited Insurance fee	-59.7									
		July- Quarterly Non- Compliance fee	-9.75									
		September-	-78.75									
		November	-61.25									
		Total	-209.45									



MCHS Academic Boosters Club, Inc.

PO Box 1292, Mariposa, CA 95338

info@mchsabc.org

Facebook: MCHSABC; Twitter and Instagram: MCHS_ABC

January 8, 2018

Bonnie Robinson, CEO
 CKC Laboratories
 5046 Sierra Pines Drive
 Mariposa, CA 95338

Dear Bonnie,

I am writing on behalf of MCHS Academic Boosters Club (ABC). We are a 501(c)3 nonprofit organization with the mission of supplementing and enriching academic experiences and providing updated educational tools for Mariposa County High School students.

This year, for the first time, we will be taking MCHS students to UC Merced for lab tours in the schools of science and engineering. The event is scheduled for Tuesday, March 13, leaving school at 9:45 AM and returning by 3 PM. Interested students will fill out an application ranking their preferences for the labs we have arranged. (We are working on this piece right now.) We will then place students accordingly, first seniors, then juniors, and so on. We plan to make this an annual event, providing the lower grades future opportunities to attend the labs they are most interested in if it does not work out exactly this way for them this time.

We hope by providing students with an opportunity to see college labs and participate in hands-on activities with UC staff, students will be inspired to continue their studies into fields related to science and engineering.

Given that CKC Laboratories is an engineering-based company, ABC is wondering if we could interest you in sponsoring the event, contributing in any or all of the following ways:

- *\$250 towards transportation.*
 Up to fifty-five students will be traveling to and from the event on an MCUSD bus.
- *\$1,000 towards t-shirts for 55 students.*
 We will work with the local, youth-oriented company Pathos to design shirts students can wear on the day of the event as well as for as long as they last. This would have the dual purpose of making it easy for chaperones and the UC Merced students taking groups from lab to lab to easily keep track of MCHS students and also help advertise the event for future years.
- *\$550 towards lunch for 55 students.*
 Since students will be there during lunch time, we think they will enjoy the experience of eating at UC Merced's cafeteria.

If CKC is interested in sponsoring in any or all of these ways, ABC would gladly list CKC as a sponsor on the application form, in any announcements, and in information sent to the press. We would also include CKC's logo on the t-shirts if that particular way of sponsoring is of interest.

Thank you for considering our donation request.

I would be happy to provide you with more information about ABC, our programs, goals, and fundraisers. I would also be happy to discuss the opportunities suggested here or other opportunities for partnership. I can be reached at info@mchsabc.org or at 209-374-3392.

Sincerely,

Jill Harry
Board Chair



MCHS Academic Boosters Club, Inc.

PO Box 1292, Mariposa, CA 95338

info@mchsabc.org; www.mchsabc.org

Facebook: MCHSABC; Twitter and Instagram: MCHS_ABC

Yosemite Bank
Attn: Matthew Foraker
Vice President
5171 Highway 49
Mariposa, CA 95338

January 8, 2018

Dear Mr. Foraker:

Thank you for Yosemite Bank's generous 2017 donation of \$500 to Mariposa Academic Boosters Club, Inc. (ABC) in support of our Passport to Success program for MCHS students.

ABC is now seeking financial backing for another of our endeavors, "UC Merced Lab Tours." This program provides Mariposa County High School students an opportunity to sign up for labs that are of interest to them, visit the University of California, Merced, to see the labs and participate in hands-on activities with UC staff. The goal is to inspire students to continue their studies into fields related to science and engineering.

ABC's annual budget for this program is \$1,800 for transportation, t-shirts, and lunch. May we count on Yosemite Bank's 2018 tax-deductible contribution to bolster academic success at MCHS be for our new "UC Merced Lab Tours" program?

ABC would gladly list Yosemite Bank as a sponsor on the application form, in any announcements, and in information sent to the press. We would also include Yosemite Bank's logo on the t-shirts. We also have a full-featured web site on which Yosemite Bank is, and will continue to be, listed on our Sponsor page.

Your donation also will help ABC focus other resources on: monthly Career Lunches where students hear career advice from local professionals while enjoying a complimentary lunch; California Scholarship Federation annual field trip; Valedictorian Dinner at Savoury's; the annual Academic Letters Ceremony, teacher requests, and another new program, Community Connections, which pairs adult mentors with students who could use a (or another) positive adult role model in their lives for whatever reason. These are a sampling of the programs for which Mariposa families depend on ABC.

Thank you in advance for your support.

Sincerely,

Jill Harry
Chair

Career Lunch Speakers**2017-2018 Schedule**

	Date	Speaker	Topic
	Sept 14	Tony Borreson, Mariposa Airport Manager	Careers in Aviation and Aeronautics
	Oct 12	Don Costa, Costa Livos Olive Oil	Entrepreneurship
	Nov 9	Greg Little, Mariposa Gazette Editor	Newspaper Journalism
	Dec 7	Dallin Kimble, Mariposa County CAO	Jobs in Public Administration
Cancelled	Jan 11	Kevin Cann, Mariposa County Supervisor	Opportunities with the Park Service
	Feb 8	Jonathan Harry, MD	Paths to becoming a medical doctor
	March 8	Penny Otwell, Artist	How to make a living as an artist
	April 12	Cara Goger	
	May 10	Open	

Ideas: Alan Dayhoff, Cabinet Maker; Vicky Imrie, Yosemite Ziplines; rep from Columbia College

Past speakers:

Date	Speaker	Topic
5/3	Dondi Lawrence	Merced College opportunities
4/1	Samuel Bolton	Blue Ridge Services - drone demo
3/1	Adam Burns	How to make a living being a musician
2/1/17	Chris Boehm	Careers in Law Enforcement
12/7/16	Erik Westerlund, Park Ranger, Yosemite National Park	Careers in the National Park Service
11/2/16	Miroslava Torres, CSU Stanislaus.	Pathways to teaching careers
10/5/16	Kristen Fournier, RN and Gonzo Tafoya, RN, John C. Fremont Health Care District	Health Professions

5/4/16	Joe Rabon, Vice President of Human Resources, Aramark	Careers in Human Resources
4/6/16	UC Merced students	How to prepare for college
3/2/16	Gara Villalba, Associate Project Scientist, School of Engineering, UC Merced	Multidiscipline careers
2/3/16	Angelina Brouillette, Local Veterinarian	The path to becoming a veterinarian
1/13/16	Steven Bumgardner, Filmmaker	His path to making films
12/2/15	Heather Ream, Cartographer	Careers in Cartography
11/4/15	Percy Whatley, Regional Executive Chef in Yosemite National Park	His path to becoming a chef
10/15	Jeff Laird, Engineer, MCHS graduate	Pathways to becoming an engineer

Considered:

Jarrold Brand, Auto Mechanic, Business owner (not interested)

Labs 2018

		time	capacity						
Peggy O'Day	ecology-metal contamination	? 1 hour	6-12						
Jason Sexton	ecology-plant adaptation	any time	up to 20						
Fred Wolf?	genes and bugs	anytime, 10-15 min	10 at a time						
Asmeret	soil science	1-2	6-8						
Teamrat	soil science	11-12	up to 30	his students might be available later					
Marc Beutel	mercury in fish	anytime, 30-40 min	12 max	can be in 2 groups					
Mike Cleary	genes and bugs	11-12	6-8	teaching from 12					
Venkatt Ayyaswamy	plasma	anytime, 20 min each	10 at a time	very flexible					
Michelle Gilmore	hydrology								
Stefanie Stepp, if space	physics			no lab space available in her lab...					
Kara McCloskey	cell bioengineering	anytime	10 at a time						
Carolin Frank?	microbes			no specs yet					
Ashlie Martini	tribology (engineering)	11-12, 15-20 min at a time	5-6 at a time						
? Andy Liwang		castle							
? Jessica Wang		castle							

UC Merced Lab Tours
Dec 6 meeting
Naoko Kada, Jennifer Rider, Jill Harry

Lab Tours are on the calendar for Tuesday, March 13.

Students will leave at 9:45, after first period and second chance breakfast. We can probably also get them some snacks and water for when they get off the bus at UC Merced.

Bus will leave UC Merced at 2 PM so students are back in plenty of time for the bus or after school sports.

Jennifer has the bus request in.

We'll use the school permission form for all students. This is during the school day, using a school bus, with school approved chaperones. Given all of this, ABC should not need insurance for this event.

The bus will hold 55 students. We will need 2 chaperones and 1 teacher. Jennifer will check with the science teachers. (25:1 ratio at the high school)

Naoko has a message into Trish to see if MyIP can line up UC Merced students to take students from one lab to the next. It helps a lot to have guides who know the way!

Naoko will start to contact UC Merced professors to line up the labs. One lab might be testing mercury levels in fish. This one would take 1 1/2 hours.

Once labs are lined up, Naoko will edit the application Jill put together.

Jennifer will start spreading the word in January. She'll do a push, including getting applications out, in February. Naoko, Jennifer, and Jill will get together to match students with labs. First priority will be given to seniors and then down the list.