



Mariposa Academic Boosters Club Agenda  
April 20, 2018  
11:30 AM

MCHS Rm 56 (directly across from Learning Center restrooms)

Attachment

- I. Call to order
- II. Approval of minutes from March 16 meeting A
- III. Business and Finance
  - A. Treasurer's Report B
  - B. 2017-2018 Budget Overview review C
  - C. Request from Mariposa Museum and History Center D
  - D. Any other budget-related items
- IV. Programs
  - A. Career Lunch
    - i. Results of March 12 lunch and go forwards
    - ii. Schedule of future speakers
    - iii. Results of students survey D
  - B. Community Connections Update
  - C. Passport to Success Update
  - D. Valedictorian Dinner
  - E. Awards nights - letters and bars
- V. Officers and Program Chairs - Election Plans for May
- VI. Open Forum
- VII. Set Next Meeting Date and Time
- VIII. Adjourn



Mariposa Academic Boosters Club  
Meeting Minutes  
March 16, 2018  
11:30 AM  
MCHS Rm 56

Board members present: Jill Harry (chair/secretary); Dave James (vice chair), Kathleen Pfeffer (treasurer), Carol Hart, Ruth Smiley

Board members absent: Jennifer Rider, Naoko Kada, Tara Schiff, Deb Rockwood

I. Call to order

The Chair called the meeting to order at 11:35 AM.

II. Approval of minutes from January 19 meeting

Ruth moved to approve the minutes from January 19; Carol seconded. Kathleen abstained since she was not at last month's meeting. All else in favor. Motion carried.

III. Business and Finance

A. Treasurer's Report

Our beginning balance on December 31, 2017, was \$20,162.44. Our ending balance on January 31, 2018, was \$20,062.44. There were two outstanding checks in the amount of \$573.60.

In February, we had total withdrawals of \$1,161.11 and a deposit of \$3,000 for an ending balance on February 28, 2018, of \$21,901.33.

Dave moved to approve the Treasurer's Reports. Carol seconded. All were in favor. Motion carried.

B. 2017-2018 Budget Overview review

Jill believes we paid \$800 to AAUW for Dinner with a Scientist as we had agreed to do late last school year. She will check her register and get back to Kathleen with a check number. (Note: after the meeting, Jill contacted Sandi Gabe at AAUW and learned that UCM ended up covering most of the cost of the event and so AAUW decided not to ask for the donation this year.)

Bottom line is that if we spend all the money we have budgeted to spend this school year and do not bring in another dollar, we will have a healthy balance of about \$14,000 in our account to start next school year.

C. Request from Mariposa County for a laptop for MCHS student prize

The grant request was not approved. There was no motion made. After discussion, the group decided they would like the County to think of us if this contest is done again next year, but we would like to be asked during the planning stages, and if we decided to fund this next year, we would want to be mentioned in the announcements and promotions, and we would want to help promote it with our name attached.

D. Sierra Tel grant request - for what program should we request?

We have applied for and received the Sierra Tel Community Outreach grant in the amount of \$2,000 for Arts Night events a number of years in a row. Now that we are not involved with an Arts Night, we need to decide if there is an event for which we could apply. The application guidelines state we need to apply at least 90 days in advance.

After discussion, all agreed the Valedictorian Dinner would be the best candidate at the moment. It is the last big event we have for the year. It will be at the end of May or early June. That's a little closer than 3 months away, but perhaps that will be okay. The cost will depend

on the number of students who qualify as valedictorians this year, but it has been upwards of \$2,000 in years past. If we receive the grant, we could advertise Sierra Tel on the evening's programs and in all PR that we do for the event.

Since Kathleen is our point person for Valedictorian Dinner this year (Ruth is shadowing and will take over this role next year) and since Carol has written the grant before, Carol will get a copy of the last application she submitted to Kathleen to use as a template. There are just a few application questions that Kathleen can answer. We can attach a program from last year's event as a supporting document.

E. Insurance types, costs, and necessity

All discussed the article regarding the importance of Directors and Officers liability insurance included in the packet. While 94% of claims come from employment practices allegations and we don't have employees, other costly claims come from governance and fiduciary claims. Jill discussed the research she had done and quotes she received from various insurance companies, the least expensive of which was from the Lamb Financial Group for \$784. Our local Farmers' Insurance quote was for \$834, or \$50 more. After discussion regarding cost versus necessity as well as the convenience and human connection of having a local agent, Kathleen made the motion to purchase D&A insurance from our local Farmers Insurance agent. Dave seconded the motion. All were in favor. Jill will contact Jeff Shaw and let him know.

IV. Programs

A. Flyers, brief mention at 8th grade parent night Wed, Feb 28, 6 PM

Jill showed the flyers that were included in all eighth graders' orientation packets during their recent visit to MCHS. Jill pointed out the flyers invite people to meetings and to join us, but really, the main point of the flyers is to make parents aware of ABC and our programs. When it comes to adding new members to ABC, it's really best if we reach out to people we are confident will be a good fit with our existing group and with our goals.

B. Career Lunch

i. Results of Feb 8 lunch and go forwards

We had a full house - 31 students - for local artist Penny Otwell's presentation. The presentation flowed well, students were engaged, and Penny brought postcards for them to take with them for inspiration. There were some students who were having lunch in the Learning Center, but not part of the presentation group. They were noisy. The Counseling Office will make sure the entire Learning Center is reserved and only students who are part of the presentation are there in the future.

ii. Schedule of future speakers

Cara Goger will be presenting in April and Dr. Klaus Tenbergen from Columbia College will present in May.

iii. Survey grades 9-11 on career interests for next year's speakers

Jill will ask Jennifer if she can distribute a Google survey to 9, 10, 11th grade students to see what careers they would be interested in hearing about next year to help us with planning future speakers. Kathleen brought a local dental hygienist's card that Jill will give to Tara. She suggested a dental hygienist or dentist might be a good future speaker.

C. UC Merced Lab Tour, March 13, results and next year

Because of time constraints, Jill requested an email vote on having Ethos print t-shirts for this field trip and buying snacks for students. Jill, Ruth, Kathleen, Jennifer, Carol, Naoko, and Tara all voted "yes" for t-shirts and snacks. The motion carried and these items were bought for the field trip.

In the end, 30 students attended the Lab Tours. Students seemed to enjoy the field trip, especially the hands-on labs. Jennifer sent out a Google survey to the students to get feedback for next year. Jill, Jennifer, and Naoko have been emailing suggestions for ways to streamline

and improve the field trip for next year, including no sign up sheet, but instead handing out all forms (permission and application) at once and allowing the first 45 students to get them in to attend, focusing on hands-on labs, and maybe having 3 labs per student instead of 4 and building in more time at the beginning and between labs.

Yosemite Bank donated \$500 specifically in support of this field trip. Our costs were approximately \$400 for t-shirts, \$27 for snacks, and \$250 for the bus. We haven't received an invoice for the bus yet. Jill will ask Jennifer for this.

Jill sent thank you notes to all UC Merced staff Naoko had listed who participated.

D. Idea from Starchman: Monthly movies, talks, etc, at Fiester Auditorium  
As a way of fundraising for both MCHS Drama and ABC, Bryan Starchman suggested that ABC help revitalize the Grizzly Cinema program and also help when other groups want to use Fiester Auditorium for outside events. See his suggestion in the meeting packet for all the details. After much discussion, ABC members decided that we do not have enough members to take on a task of this scope at this time.

Jill suggested that she write up something like a job description for this, run it by Bryan, and then run it by people we know to see if anyone would be interested in being the ABC project manager for such a program. One of the project manager jobs would be to recruit adults to help with taking tickets, running the projector, sound, and lights, and concessions. Questions arose: Could movies be on Friday nights rather than during the week? Could we do 3 movies a year rather than every month? How would that work with the annual license? Jill will communicate with Bryan about all of this.

E. Community Connections Update  
Jill spoke with Jennifer Rider directly after this meeting. Her update: She has 12-14 people interested in being mentors. She is meeting with Scott Seymour of Sierra Quest next week to discuss training of mentors. Jennifer is also emailing mentors early next week about an initial orientation meeting to happen on March 28. Jennifer will cc Jill and Jill will forward it to all ABC members in case anyone else is interested in being there. Things are ramping up for this program to start shortly.

F. Passport to Success Update  
Jill spoke with Jennifer directly after this meeting. Celeste and Jennifer have been making a big push with teachers about recognizing students who have gone above and beyond academically. They have stressed wanting to know about students who have gotten extra help outside of class. This is finally catching on with teachers and with Penny Long in the Learning Center. Jennifer now needs more gift cards. Jill doesn't need a picture with every gift card recipient, but asked Jennifer to please get a photo every once in a while so that we can publicize this program.

Our deal with Pizza Factory, Dabbles, Jantz, and Yosemite Treats is that if we buy four \$10 gift certificates, they'll give us a fifth for free. Jennifer would like at least 20 more gift certificates. Since we have this in the budget, Jill will get 40 more gift cards (32 paid, 8 free) from each of the businesses. Dave James offered to help with this. Since it involves writing checks, Jill will take care of it.

V. Open Forum  
Jill forgot to put this on the agenda, but would like to give Kathy Leonard a \$20 gift card for fixing our broken web page. All agreed this was a good idea and suggested increasing the amount to \$25. It is not a voting item on the agenda and since it is such a small amount, no formal vote is necessary.

Likewise, Kathleen would like to get Penny Otwell a \$10 gift card to High Country. All agreed to this as well.

Jill received an email from Celeste asking about a date for Valedictorian Dinner. Kathleen agreed to be the point person for this event again this year. Ruth agreed to shadow Kathleen this year so that she can take over the event next year. The first step will be to set a date with Mirriam at Savoury's. Valedictorian Dinner will be on the agenda for next month.

Carol mentioned it would be a good idea for us to start thinking about parents of eighth graders who might be a good fit and to reach out to them before the end of the school year. Carol is happy to follow up with anyone if that would help. Feel free to invite prospective new members to come to one of our upcoming meetings.

Naoko will be taking over as Treasurer for Kathleen and Ruth will take over Valedictorian Dinner planning. Really, we have all the major functions covered for next year, but it would be helpful to have 2-3 more people who can attend meetings, offer opinions at the meetings, and help with the little tasks that come up.

May will be our last meeting of the year. We will elect officers for 2018-19 at this meeting.

VI. Set Next Meeting Date and Time

Our next meeting will be April 20 at 11:30 AM in MCHS room 56.

VII. Adjourn

Kathleen moved to adjourn the meeting at 12:40 PM. Dave seconded the motion. All were in favor.

## ABC Treasurer's Report for March- 2018

Beginning balance 2-28-2018      \$ **21,901.33**

Ending balance 3-31-2018        \$ **21,544.16**

Total deposits: \$ **520.00**

\$500 Yosemite Bank Donation

\$20 CSF field trip from Lorri Ritter (extra)

Total withdrawals: \$ **867.17**

388    60.00        Adam Finney -tabs

476    149.87       Pizza Factory - career lunch

477    407.30       Pathos- Lab tour t-shirts

478    80.00        Pizza Factory -gift cards

479    80.00        Jantz - gift cards

480    80.00        Dabbles - gift cards

498    10.00        High Country - gift card for Penny Otwell - Career Lunch

Outstanding checks: \$ **1209.97**

25.00        Kathy Leonard - website

497    27.97        Jill Harry - treats for Lab Tours

481    80.00        Yosemite Treats - gift cards

482    243.00       MSUSD Depart. Of Transportation - UC Merced Lab tours

499    834.00       US Liability Insurance Company

MCHS Academic Boosters Club, Inc. Annual Budget Overview									
Annual Expenses	Historical (annual est.)	2017-2018 expected	2017-2018 YTD actual	Annual Income	Historical or anticipated (annual est.)	2017-2018 anticipated	2017-2018 YTD	Notes	
<i>Events and Requests</i>				<i>Fundraisers</i>					
Dinner with a Scientist (AAUW) \$1200 first	\$600.00	\$800.00	\$0.00	Fall - Savoury's - as much as \$3,900	\$2,980.00	\$0.00	\$0.00		
Natural Helpers	\$2,640.00	\$0.00		Arts Night	\$2,122.00	\$1,700.00			
Career Lunches (\$2,800 first year)	\$1,400.00	\$1,600.00	\$814.66	Season of Giving Campaign	\$1,680.00	\$1,800.00	\$1,650.00		
Academic Achievement Night (every 2 or 3 yrs)	\$307.26	\$300.00	\$129.98					\$1,650.00	
Valedictorian Dinner \$2400 first	\$1,250.00	\$2,400.00							
UC Merced Lab Tours		\$500.00	\$678.27	<i>Donations</i>					
Passport to Success \$160 first year	\$160.00	\$1,000.00	\$320.00	Anonymous*	\$4,000.00	\$4,000.00	\$3,000.00	\$ 7000 / \$9000 past donations	
Community Connections		\$2,700.00		Misc	\$50.00				
California Scholarship Federation- field trip Yosemite	\$400.00	\$400.00	\$400.00	PayPal/Visa donations		\$100.00	\$25.00		
Teacher/Other Requests - as much as \$2,380	\$1,380.00	\$1,500.00	\$1,043.58	Steve and Carol Hart			\$2,500.00	one time. Wonderful!	
Art's Night	\$1,015.00	\$1,015.00							
Personal Best Awards	0	\$1,000.00		<i>Corporate Donors</i>					
Mariposa Community Foundation- Bus to Berkeley Splash			\$700.00	Sierra Tel	\$2,000.00	\$2,000.00		Arts Night	
<b>Subtotal</b>	<b>\$9,152.26</b>	<b>\$13,215.00</b>	<b>\$4,086.49</b>	Tavis Corp				up to \$1,000 specific requests	
<i>Administrative Costs</i>				Aramark				3500 from DNC in past years	
Photocopies	\$125.00	\$125.00	\$47.55	Yosemite Bank	\$500.00	\$500.00	\$500.00	Passport to Success	
Special Printings - Banners, flyers, tickets	\$184.00	\$200.00							
Ads - Media outlets, yearbook	\$300.00	\$300.00						\$3,025.00	
Postage, envelopes, office depot, fliers (S of G)	\$300.00	\$300.00	\$93.55						
Subscriptions (domain name, etc)/ website	\$15.00	\$15.00	\$40.00						
Insurance	\$569.00	\$600.00	\$834.00						
Mariposa Chamber of Commerce*	\$100.00	\$100.00	\$100.00					*membership fee	
Fees (Reg.renewal for 2014)	\$50.00	\$0.00	\$25.00						
PO Box	\$64.00	\$64.00	\$70.00						
Name badges		\$48.90	\$48.90						
California State- Statement of Information bi-annually	\$20.00	\$20.00							
TSYS- Card reader fees			\$219.04						
TSYS- Card reader refund			-\$209.45						
New Checks			\$25.70						
<b>Subtotal admin. costs</b>	<b>\$1,727.00</b>	<b>\$1,772.90</b>	<b>\$1,294.29</b>						
<i>Special One Time Costs not covered elsewhere</i>									
Ceiling tiles	\$4,125.00								
Display Case-Dayhoff	\$630.00			<i>Grants</i>					
Digital Marquee	\$2,400.00			Mariposa Comm Foundation	\$436.00	\$0.00	\$0.00	Web design and bus cards	
Div C Parks and Rec (?)	\$350.00								
Website creation and updated business cards	\$436.00								
Computer cables, lock boxes, frames for partner certs	\$160.00								
<b>TOTAL Events and Requests and Admin</b>	<b>\$10,879.26</b>	<b>\$14,987.90</b>	<b>\$5,380.78</b>	<b>TOTAL INCOME</b>	<b>\$13,768.00</b>	<b>\$10,100.00</b>	<b>\$7,675.00</b>		
				<i>Expenses minus income (savings needed to supplement)</i>			\$7,312.90	based on 2016/17	
				<b>Current savings minus outstanding checks</b>			<b>\$20,334.19</b>		
Auditorium seating fund	\$300			Current savings minus Auditorium seating fund			\$20,034.19		
				<i>Remaining savings</i>			\$12,721.29	based on 2016/17	





	Fipps and Leonard	400											
	Monson	513.6											
	PE-												
	<b>Total</b>	<b>1043.58</b>											
	<b>TSYS- Card Reader fees</b>												
	March- Two swipers	41.84											
	April- Quartely Non-PCI compliance fee	28.8											
	May- Bi-annualy Breach coverage	59.7											
	June- Admin fee	49.95											
	August- Quarterly Non- Compliance fee	28.8											
	October	9.95											
	<b>Total</b>	<b>219.04</b>											
	<b>TSYS- Card Reader refunds</b>												
	June- Credited Insurance fee	-59.7											
	July- Quarterly Non- Compliance fee	-9.75											
	September-	-78.75											
	November	-61.25											
	<b>Total</b>	<b>-209.45</b>											
	<b>Misc.</b>												
	Kathy Leonard -website help	25											
	Website- domain subsription	15											



## MARIPOSA MUSEUM & HISTORY CENTER, INC.

5119 Jessie St

PO Box 606

Mariposa, CA 95338

(209) 966-2924

Email: [mmhc@sti.net](mailto:mmhc@sti.net) Website: [www.mariposamuseum.com](http://www.mariposamuseum.com)

March 21, 2018

Dear Community Minded Citizens

I'd like to take a moment of your time to tell you about an exciting youth outreach program that the Mariposa Museum and History Center would like to continue offering our community. It began in the summer of 2015 in conjunction with Richard Radanovich and the Christopher Radanovich Scholarship fund. Because of the challenges of high school students gaining work experience in a small town, we began the "Summer Docent Program". The Program allows the History Center to hire unemployed high school students and give them their first job experience as Museum Docents.



The students are required to fill out a job application and sit through a formal job interview. They are then given training by our docent trainer on the basic requirements of being a docent. Finally they are placed with senior docents to complete their training on how to interact with visitors at the History Center. Along with being able to hone their social skills, the students are instructed on the use of a cash register and other office skills while receiving hands on lesson in basic Mariposa history.

The program is a win-win opportunity that offers benefits not only for the student, but the community and our History Center as well. It offers the student valuable job experience which will help prepare them to be better employees and citizens in the future. The students also gain a better appreciation for the history of Mariposa and a greater sense of independence. The History Center will also be able to carry out its educational mission, as the students are employed at a time when many of the regular docents are taking their vacation breaks and the added staffing allows us to carry out our educational mission at a busy time of the year.

We've had very positive experience in the last three years, but there is one very important challenge that we must overcome in order to continue offering the Summer Docent Program. The program unfortunately is outside of the regular museum budget and is run on specific donations provided by the community.

We have already started receiving donations for this worthy cause, but more funds are needed to make the program a continued success. The Mariposa Museum and History Center is a 501c corporation allowing for tax deductible donations. In 2015, we were able to hire five students for just a month. In 2016 and 17, the program was able to fund eight positions. This year we would like to be able to expand the program even further by having some of the students work on research and archival projects. Please donate what you can to the "Summer Docent Program" at the Mariposa Museum and History Center., P.O. Box 606, Mariposa CA. 95338.

Sincerely,



Tom Phillips  
Board Member  
Mariposa Museum and History Center



Student Docent Madison Stitt said *“This process helped to familiarize me with the details and information that is required in an application, making applying for a job a much simpler task for me in the future.”* Madison continued saying *“Above all, I think the most thrilling part about working at the museum had been becoming reacquainted with my love for history. My job at the museum had allowed me to learn many fascinating details about the history of Mariposa and surrounding areas, prompting me to share this information with all the guests that come into the museum... ..I would be thrilled to continue working on weekends throughout the school year and would be ecstatic to be hired back next summer. I am proud to be part of such a wonderful program.”*

## Career Lunch Speakers

### *2017-2018 Schedule*

<b>Date</b>	<b>Speaker</b>	<b>Topic</b>
Sept 14	Tony Borreson, Mariposa Airport Manager	Careers in Aviation and Aeronautics
Oct 12	Don Costa, Costa Livos Olive Oil	Entrepreneurship
Nov 9	Greg Little, Mariposa Gazette Editor	Newspaper Journalism
Dec 7	Dallin Kimble, Mariposa County CAO	Jobs in Public Administration
Jan 11	<del>Kevin Cann, Mariposa County Supervisor</del>	<del>Opportunities with the Park Service</del>
Feb 8	Jonathan Harry, MD	Paths to becoming a medical doctor
March 8	Penny Otwell, Artist	How to make a living as an artist
April 12	Cara Goger	Careers in the Arts
May 10	Dr. Klaus Tenbergen	Columbia College Rep

*Ideas: Alan Dayhoff, Cabinet Maker; Vicky Imrie, Yosemite Ziplines; rep from Columbia College; Jamie Schlumbohm, Dental Hygienists*

### *Past speakers:*

<b>Date</b>	<b>Speaker</b>	<b>Topic</b>
5/3	Dondi Lawrence	Merced College opportunities
4/1	Samuel Bolton	Blue Ridge Services - drone demo
3/1	Adam Burns	How to make a living being a musician
2/1/17	Chris Boehm	Careers in Law Enforcement
12/7/16	Erik Westerlund, Park Ranger, Yosemite National Park	Careers in the National Park Service
11/2/16	Miroslava Torres, CSU Stanislaus.	Pathways to teaching careers

10/5/16	Kristen Fournier, RN and Gonzo Tafoya, RN, John C. Fremont Health Care District	Health Professions
5/4/16	Joe Rabon, Vice President of Human Resources, Aramark	Careers in Human Resources
4/6/16	UC Merced students	How to prepare for college
3/2/16	Gara Villalba, Associate Project Scientist, School of Engineering, UC Merced	Multidiscipline careers
2/3/16	Angelina Brouillette, Local Veterinarian	The path to becoming a veterinarian
1/13/16	Steven Bumgardner, Filmmaker	His path to making films
12/2/15	Heather Ream, Cartographer	Careers in Cartography
11/4/15	Percy Whatley, Regional Executive Chef in Yosemite National Park	His path to becoming a chef
10/15	Jeff Laird, Engineer, MCHS graduate	Pathways to becoming an engineer

Considered:

Jarrold Brand, Auto Mechanic, Business owner (not interested)